



2015

# Summer Camp Newsletter

## Director's Note

*Dear Western Branch Academy families, "Welcome to camp!" Our goal for summer camp is to provide the campers with an opportunity to develop and practice social skills in a relaxed summer atmosphere. We combine exciting adventures with creative opportunities for learning. While forming new friendships, children have ample time for play, personal growth and exploration.*

*The campers experience new themes every week! Each week includes creative art projects, cooking, and interactive games. Aside from the field trips in the community, we plan to bring many interesting activities to the school as well. Some of these activities include: a petting zoo, magic show, museums and many more.*

*Blessings,*

*Cindy Zerr, Director and  
Natalie Emery, Director Office Operations*



## Door Code

Western Branch Academy has a security key pad in place to keep the children safe. The code is xxxx. The key code is for parents and guardians. Please do not give out this code to just anyone. There is a doorbell for visitors.

Please note: Until our staff gets to know everyone, please bring your ID with you at pick-up.

## Tuition and Activity Fee

Summer tuition is due weekly on Mondays. Late fees will be assessed if not received by Monday at noon. If you do not attend on Mondays, tuition is due by Friday of the preceding week.

Don't have checks? Weekly auto payment is available to families interested. A 2% tuition discount is given too. Special paperwork is available at the front desk.

## Dress Code

The children are encouraged to wear comfortable clothes that are appropriate for active play. Tennis shoes or sandals with straps are encouraged. Please NO CROCS or flip-flops or backless shoes.

Children should bring water shoes or flip flops for water-play. Please label and leave at camp.



**We are open 7 am to 6 pm.  
Half day hours are 8:30 am  
to 12:30 pm.**



## **NUT FREE ZONE!!!**

Due to student allergies, please pack lunches that do not contain any nut products.



## Welcome to our Camping Trip!

### Camp Closed

In observance of the 4<sup>th</sup> of July, Western Branch Academy is closed on Friday, July 3<sup>rd</sup>.

Western Branch Academy is also closed August 31<sup>st</sup>- September 3<sup>rd</sup> for Work Days.

### Attendance

We start our day promptly at 9:00 am each morning. Please have your children at camp by 8:45 am. If your child will not be at camp please call and let the office know.

### Camp Supplies

The camp supply list is on our website. All camp supplies need to be at school your first week of camp. Please label all items with your child's name.

### Sunscreen Application

As the weather gets warmer, sun exposure becomes a concern. Please remember to put sunscreen on your child daily prior to coming to camp. Re-application is available with parental permission for full-time campers. Forms are available at the office.

### Meals at WBA

Western Branch Academy provides two well-balanced snacks each day. Snack menus are on our website and posted outside each classroom.

Please provide a well-balanced lunch for your child each day. Refrigeration is not available. Lunches must be labeled with the child's name and date and packaged to prevent spoilage and contamination since no refrigeration is available.

### Daily Schedule

- 7-8:30** Free play/free centers
- 8:30** Children go to classrooms
- 9:00** Morning meeting
- 9:30** Snack
- 10:00** Recess
- 10:30-11:30** Centers including Arts & crafts, water play, enrichment activities, and free choice
- 11:30** Group activities
- 12:00** Lunch
- 12:30** Half Day Dismissal
- 1:00** Nap (preschoolers) Quiet Activities/School age
- 2:30** Wake-up/Snack
- 3:00** Free choice centers
- 4:00** Recess
- 4:30** Stories/Group Activities
- 5-6:00** Free Choice centers
- 6:00** Camp Closes

### Field Trips

The children are transported by Tranquest (Norfolk Academy buses) to off-site field trips. This charter service provides safe vehicles with insured drivers and reinforced foam seats. Campers age 4 and up will participate.

Off-site local field trips take place up to twice a week. Permission slips are required for each field trip. Please sign and return them promptly at the beginning of each week. The permission slip provides detailed information relating to our departure and return times, location, and special instructions.

### Upcoming Events

Each classroom has a calendar of events for their class. Please refer to your respective calendar for activities and field trips.