



Summer Camp Newsletter



2018

Director's Note

Dear Western Branch Academy families, "Welcome to camp!" Our goal for summer camp is to provide the campers with an opportunity to develop and practice social skills in a relaxed summer atmosphere. We combine exciting adventures with creative opportunities for learning. While forming new friendships, children have ample time for play, personal growth and exploration.

We are excited to start the 2018 summer camp with some wonderful news! Christine Messex is now Assistant Director and Nikki Jones is our Program Coordinator. Please welcome them in their new roles at WBA. Blessings,

Cindy Zerr, Director



Camp Closure Dates

In observance of Independence Day, Western Branch Academy will be closed on Wednesday, July 4th.



Door Code

Western Branch Academy has a security key pad in place to keep the children safe. The code is 0906. The key code is for parents and guardians. There is a doorbell for visitors. Please note: for the safety of all the children at WBA, until our staff gets to know everyone, please bring your ID with you at pick-up.

Summer Tuition

Summer tuition is due weekly on Mondays. Late fees will be assessed if not received by Monday at noon. If you do not attend on Mondays, tuition is due by Friday of the preceding week.

Don't have checks? Weekly auto payment is available to families interested. A 2% tuition discount is given too. Special paperwork is available at the front desk.

Camp Dress Code

The children are encouraged to wear comfortable clothes that are appropriate for active play. Tennis shoes or sandals with straps are encouraged. Please NO CROCS or flip-flops or backless shoes. Children should bring water shoes or flip flops for water-play. Please label and leave at camp.

WBA is open 7:00am-5:30pm

Half Day hours are 8:00am-12:30pm

Attendance

We start our day promptly at 9:00 am each morning. Please have your children at camp by 8:45 am. If your child will not be at camp, please call and let the office know.



Field Trips

The children are transported by Tranquest (Norfolk Academy buses) or our own van to off-site field trips. This charter service provides safe vehicles with insured drivers and reinforced foam seats. Campers age five and up will participate.

Off-site local field trips take place up to twice a week. Permission slips are required for each field trip. Please sign and return them promptly at the beginning of each week. The permission slip provides detailed information relating to our departure and return times, location, and special instructions.



Camp Supplies

The camp supply list is on our website. All camp supplies need to be at school your first week of camp. Please label all items with your child's name.

Meals at WBA

Western Branch Academy provides two well-balanced snacks each day. Snack menus are on our website and posted outside each classroom.

Please provide a well-balanced lunch for your child each day. Because no refrigeration is available, lunches must be labeled with the child's name and date and packaged to prevent spoilage.

Sample Daily Schedule

7:00	Free play/Free Centers
8:30	Head to Classrooms
9:00	Morning Meeting
9:30	Snack
10:00	Recess
10:30	Centers including: Arts & Crafts, Water Play, Enrichment Activities, & Free choice
11:30	Group activities
12:00	Lunch
12:30	Half Day Dismissal
1:00	Nap(preschoolers)/ Quiet Activities for SA
2:30	Wake-up/Snack
3:00	Free Choice Centers
4:00	Recess
4:30	Story/Group Activities
5:00	Free Choice Centers
5:30	Camp Closes

Sunscreen and Insect Repellant

As the weather gets warmer, sun exposure and bug bites become a concern. We are not allowed to apply sunscreen or insect repellant to the children without written parental consent. Please apply sunscreen and/or insect repellant to your children before they come to school. Consent forms are available in the front office for WBA to reapply after nap.

Last Week of Camp

The last week of camp is a shortened child care week at a discounted rate. It is Aug. 27-29 (Mon-Wed). We will offer two choices for enrollment: Mon-Wed half day at \$80 or Mon-Wed full day at \$120. If you signed up for that week, the discounted rate will be reflected in your billing. If you would like to make changes to your child's schedule regarding this week, please contact the front office.